

HUBBARD COMMUNICATIONS OFFICE  
1812 19th Street, N. W.  
Washington 9, D.C.

(Issued HCO WW - Re-issued HCO DC)

Assoc. Secs. HCO POLICY LETTER OF SEPTEMBER 23, 1960  
HCO Secs.

ORGANIZATION INFORMATION CENTER

The data required for the O.I.C. (as per HCO Policy Letter of August 11, 1960) should be amended and added to as follows:

- 18. HCO: Memberships sold
- 19. HCO: Books sold
- 20. HCO: Book best sellers
- 21. HCO: No. on staff co-audit
- 22. HCO: No. of security checks
- 23. HCO: No. of Hat checks given
- 24. HCO: Gross bank accounts of local HCO
- 25. HCO: Gross expenditures for office.

Please put this into effect immediately. Also, please note that item No. 17, Dept. of Govt. Relations will consist of two data: -

- 17. Dir. of Govt. Relations: a. Shares sold HASI Ltd.  
b. Shares sold HCO Ltd.

This will go into effect as soon as shares begin to be sold.

Issued by: PETER HERMERY  
HCO Secretary WW

for L. RON HUBBARD

LRH:js:et  
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